

Application for Residence Permit

You can now apply for the residence permit online. This is possible on the following website:

<https://www.flensburg.de/index.php?La=1&object=tx,2306.28688.1&kuo=2&sub=0#/>

You can also access the online application through the website of the immigration office. In this case click on the box which says "Aufenthalt" on top. Then you need to choose the box for non-EU residents. Under the headline "Anträge und Beratungen" you will find the bullet point "Aufenthaltsgenehmigung/Aufenthaltstitel beantragen". Klick on that. Under the headline „Aufenthaltstitel online beantragen“, you will find the option "Anträge online stellen". Klick on that. On the next page you can set the language to English. Then choose the box "Residence permit for training".

When you scroll down on that page you have the option to apply for a residence permit for the first time and the option to extend your residence permit. Choose whichever is applicable to you. After that you need to enter the postal code of your address. If you live in a dorm on campus your postal code is 24943.

Before you start the application make sure that you have the following documents on hand in a digital version:

- Health insurance certificate
- National passport and German visa
- Study certificate
- certificates of university degree (incl. translation if applicable)
- Landlord's certificate
- Proof of livelihood (commitment, blocked account, scholarship) -> The guarantee of subsistence must be demonstrated for at least a period of 12 months. Proof must be the amount of the applicable „Bafög“ maximum rate - currently this is €934.00 per month.

You will need to upload these documents in the process of filling out the application.

Follow then the instructions that the online form gives you. If you apply early for either the residence permit or the extension of the residence permit, please make sure to write the reason in the comment box at the end. Otherwise the immigration office will not process your application until the regular time. Reasons to apply early are for example if you need the extended residence permit for the application for the visa for the international class or if you need the residence permit to apply for your family's visa to Germany.

Once you have completed your application and submitted it, you will receive a confirmation email.

If you choose to submit your application via the online form please do not send your documents additionally via email!