

Attachment to the Application

Master of Arts in Kultur – Sprache – Medien

at Europa-Universität Flensburg

The aim of the Master's degree program Kultur – Sprache – Medien is to train graduates to become language and cultural mediators for three cultural areas (German-speaking, Scandinavian and English-speaking areas). Based on your specialization, you will become experts in intercultural interaction processes and intercultural cooperation. The complexity and diversity of the program content, which is made up of six sub-disciplines (linguistics, literary studies, cultural studies, art/visual culture, media studies, intercultural business studies), also promotes the differentiated and flexible understanding that is considered indispensable in many professions today.

Admission restrictions: The degree program is currently not subject to any admission restrictions.

Application deadlines:

1. for **German** applicants and nationals from member states of the European Union

15.05. — 15.07. (1st and 3rd semester in the autumn semester)

01.12. — 15.01. (2nd and 4th semester in the spring semester)

2. for nationals from **non-member states** of the European Union

01.12. — 15.07. (1st and 3rd semester in the autumn semester)

15.05. — 15.07. (2nd and 4th semester in the spring semester)

Admission Requirements

1. First-semester Admission

To be considered for admission, the applicant must have the following:

1.

- a) An undergraduate degree (e.g., a bachelor's degree, Magister, Diplom, Staatsexamen) from an academic university in Germany or abroad, based on at least three years of study in which one of the following subjects is part of this degree: English/American Studies, Danish, German Studies, French, Spanish, Cultural Studies, Media Studies, Art or Textiles, as well as comparable degree programs that were studied in at least one of the following focus areas available in the Master's degree program, with at least 60 credit points (CP): Literary Studies, Cultural Studies, Media Studies, Art/Visual Culture
- b) **OR** a degree from the bachelor's degree program "European Cultures and Societies" (EUCS) at the Europa-Universität Flensburg

- c) **OR** a degree in the bachelor's program Cultural and Linguistic Mediators as part of the German-Danish cooperation between Syddansk Universitet and Europa-Universität Flensburg

2. Proof of sufficient **English** and **German language skills** according to the [study qualification statutes](#).

Note: Recognition of exceptional cases, as well as cases of doubt regarding admission issues relating to points 1.) and 2.) will be decided by the Admissions Committee (contact via [Dr. Sibylle Machat](#)).

1.1 Required application materials (please submit all of the following):

a) if you already hold a B.A. degree and have received the corresponding degree certificate by the time of your application, please submit:

- Application form from the online procedure
- **Supplement** to the application form (see below, page 5)
- University entrance qualification, such as a high school diploma (**single copy**)
- University degree certificate (**officially certified** copy for **external** graduates; EUF graduates in a **single copy**)
- Transcript of records (**single copy**)
- Proof of sufficient **German** language skills (applicants without a German university entrance qualification or degree in a German-language degree program – can be submitted later, until the end of the fall term)
- Proof of sufficient **English** language skills (see above, **point 1.2** – can be submitted later, until the end of the fall term)
- Current certificate of enrollment or exmatriculation certificate for the last German university attended (external applicants only)
- Optional: **addressed** and **stamped** return envelope (DIN A 4 or DIN A 5, not cardboard) with sufficient postage, for the purpose of returning the application documents to the sender in case of non-acceptance.

b) If you have not yet received your B.A. degree, and will not yet have received your BA degree during the application window:

- Application form from the online procedure
- Supplement to the application form (see page 5)
- University entrance qualification, such as high school diploma (single copy)
- Printed copy of grades overview or transcript of records (single copy).
- Proof of sufficient **English and German language skills** (see a) for details)

- Current certificate of enrollment or exmatriculation certificate from the last German university attended (external applicants only)
- Optional: **addressed** and **stamped** return envelope (DIN A 4 or DIN A 5, not cardboard) with sufficient postage, for the purpose of returning the application documents to the sender in the case of non-acceptance.

Applicants who meet the qualitative admission requirements will be granted **provisional admission**. In this case, the applicant must submit proof of having received the B.A. degree **by the end of their 2nd semester (August 31 of the following year)**. For this, the applicant must submit either an officially certified/notarized copy of the **B.A. degree certificate** (external applicants) or an official letter of confirmation issued by the responsible examination office at the applicant's university (please submit the original document). Applicants must submit this documentary proof on their own initiative, without being asked to do so, exclusively to the EUF Admissions Office. For more information, please see EUF <https://www.uni-flensburg.de/en/academics/student-services/organizing-your-studies>.

Applicants who fail to meet these deadlines will irrevocably lose their place in the degree program and will be withdrawn from the program as soon as the deadline has passed. There are no exceptions to this.

2. Applying for advanced semester admission

If you are applying for admission to an **advanced semester**, you need to get your previous coursework and exams officially recognized by the board of admissions for Kultur – Sprache – Medien (contact via [Dr. Sibylle Machat](#)). The board must also confirm your placement into the applied-for advanced semester.

2.1 Required application documents for advanced-semester admission

In addition to the documents listed in **1.1.a** above, applicants for admission to an advanced semester must submit the following document:

Notification from the admissions committee of the MA program Kultur – Sprache – Medien, indicating the board's decision regarding the applicant's placement into an advanced semester

Note: The documents of applicants not accepted into the program will be **destroyed** after the admissions process, unless a self-addressed and stamped return envelope together was enclosed.

If any documents are missing from the application, you will be notified of this exclusively via the **online portal**. To access the portal, use the login information on the application form generated during the online application process. All missing documents must be submitted by the deadlines stated above. When submitting missing documents, please be sure to mention your application number (shown on the online application form).

Admissions and Enrollment:

Letters of admission are sent out via email only. Please inspect your application form to ensure that the email address you entered in the application portal is correct, and check that your email inbox isn't overly full. If necessary, also check your spam folder.

a) Spring semester

Admission notifications are usually sent out via email approximately two weeks after the application deadline has passed. Once you receive the email, you are required to confirm your acceptance of the offered place before you can enroll in the program.

b) Fall semester

Admission notifications are sent out regularly throughout the application period and up to four weeks after the application deadline has passed. You are required to confirm your acceptance of the offered place before you can enroll in the program.

Admitted applicants must enroll (via email) within approximately two weeks of receiving the letter of admission. Enrollment is always via email. Admitted applicants from non-member states must enroll within approximately six months of receiving the letter of admission. The specific enrollment period will be stated in your letter of admission. **Deadline extensions** are only granted in justified exceptional cases, after consulting with and gaining approval from the EUF Admissions Office.

Accepted applicants who fail to enroll by the deadline will lose their place in the program and the admissions offer will expire irrevocably.

Supplement to the application for the degree program “MA Kultur – Sprache – Medien”

This form and the application form generated after completing the online application procedure must be **completed, signed**, and submitted to the Admissions Office of Europa-Universität Flensburg by the application deadline.

Last name:

First name:

Application number (printed on the online application form):

My application includes the following attached documents:

1. Required documents (all applicants):

- a) Application form resulting from the online application procedure
- b) Simple copy of university entrance qualification (for example, a high school diploma)
- c) current matriculation certificate / exmatriculation certificate from the last German university attended (external applicants only)

2. Other documents (documents vary by applicant; please **check all documents you are submitting):**

- B.A. degree certificate (**officially certified copy**) and transcript of records – submit this if you already hold a B.A. degree.
- Transcript of records (single copy) – submit this if you are about to receive your B.A. degree.
- Proof of sufficient English language skills
- Proof of sufficient German language skills
- Confirmation of placement into the applied-for advanced semester

3. Optional:

- Addressed** return envelope (DIN A 4 or DIN A 5, not cardboard) with sufficient postage with which to return the application documents to the applicant in case of non-admittance.

Please only submit the documents listed above. Any additional (superfluous) documents will be destroyed immediately after they have been received and inspected.

I acknowledge that my application will not be considered if any documents are missing or if they are received by Europa-Universität Flensburg after the application deadline has passed. By signing this form, I confirm that the information I have provided during the application process is correct and that my entitlement to take exams for the selected degree program has not yet definitively expired. I am aware that submitting incorrect information during the application procedure can lead to my immediate withdrawal, even after I have already enrolled in the program.

Place, date

Signature (applicant)