Europa-Universität Flensburg

STUDY ABROAD for one semester I Master‘s programmes



You will find this presentation on our webpage: https://www.uni-flensburg.de/international/ins-ausland-gehen/schritt-1-informieren

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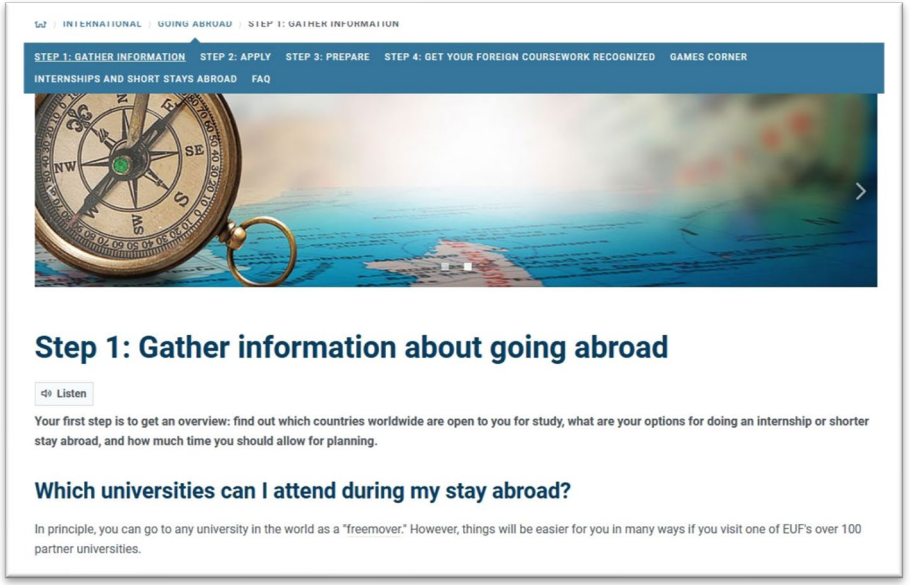
01| Gather information

Where can I go?

- to EUF partner universities worldwide – no tuition fees, extensive support from the EUF
  - within Europe: Erasmus+outside Europe: in some cases Erasmus+, and possibly other funding opportunities

or

- **to other universities worldwide – apply independently as a ‘freemover’**

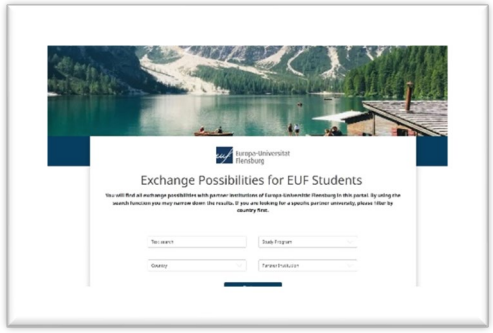


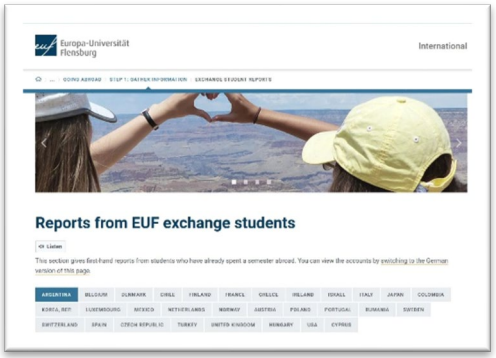
https://www.uni-flensburg.de/en/international/going-abroad/step-1-gather-information

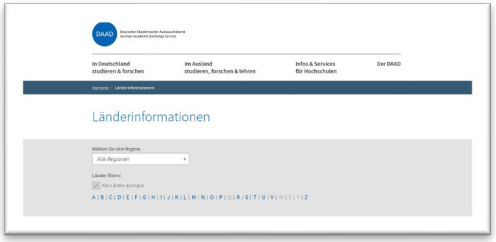
01| Gather information

Where do I want to go?

- Browse partner universities (filter according to your study program)
- Research course offer
- Read reports of former outgoing students and visit the Tea Time Series (November 2026)
- Read country information DAAD (only
- available in German)
- DAAD-Correspondents (only available in German)
- Note required language skills (level)

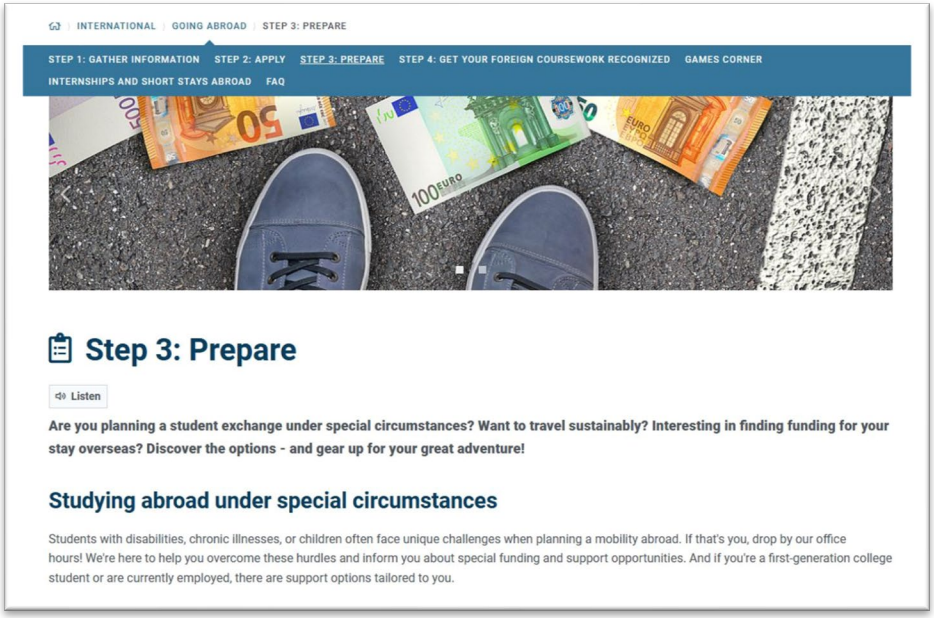








02| Prepare



https://www.uni-flensburg.de/en/international/going-abroad/step-3-prepare

02| Prepare: language

www.uni-flensburg.de/en/

At all universities you must have a B2 level of language of instruction

- English: B2 at the time of application at EUF
- Spanish, French, Portuguese: B1 at the time of application at EUF, B2 for the application at the partner university or before you leave
- check language courses at our Language Center (free of charge)



02| Prepare: language

This chart shows which language level you need to prove for which language of instruction:

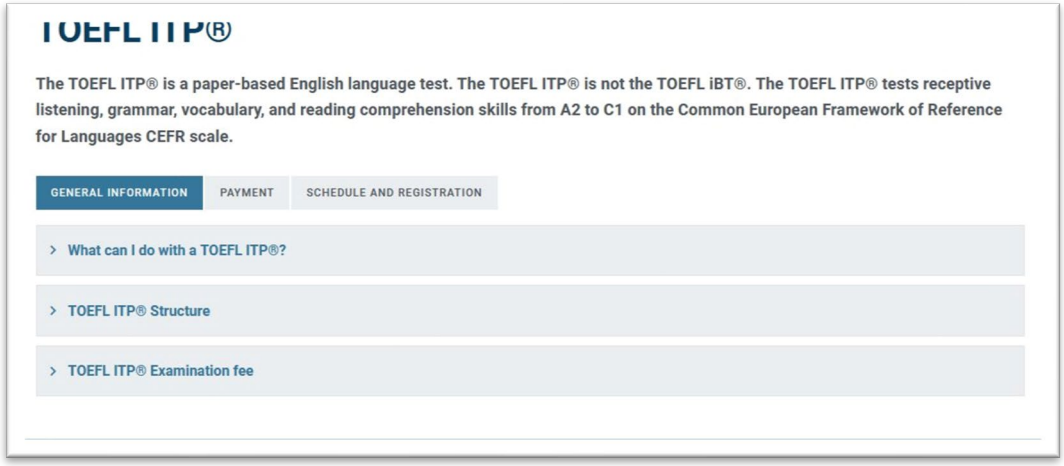
Language of instruction	Language level	Language certificate
Danish	B1 when you apply B2 at the start of the semester abroad	Danish major students: proof from the subject (Dr. Astrid Christina Westergaard) All other students: Please contact the International Center (Team Outgoing). A school-leaving certificate is not accepted as proof of language proficiency.
German		No proof required
English	At least B2	Official language certificate is required e.g., IELTS, Cambridge, TOEFL ITP (you can take the TOEFL ITP at the Center for Languages), TOEFL IBT (you can take the TOEFL IBT at the Center for Languages)or similar A school-leaving certificate is not accepted as proof of language proficiency.
French	B1 when you apply B2 at the start of the semester abroad	French major students: proof from the subject (Dr. Andriatiana Ranjakasoa) All other students: Please contact the International Center (Team Outgoing). A school-leaving certificate is not accepted as proof of language proficiency.
Italian	At least B1	Please contact the International Center (Team Outgoing). A school-leaving certificate is not accepted as proof of language proficiency.
Portuguese	At least B1	Please contact the International Center (Team Outgoing). A school-leaving certificate is not accepted as proof of language proficiency.
Spanish	B1 when you apply B2 at the start of the semester abroad	Spanish major students: proof from the subject (Erduin Pérez de la Vega) IM/IMS students: proof from the subject (René Steffes; to obtain the certificate, please submit a current Transcript of Records showing the highest Spanish exam you passed) All other students: Please contact the International Center (Team Outgoing).

https://www.uni-flensburg.de/en/international/going-abroad/step-2-apply#c144187

02| Prepare: language

http://www.uni-flensburg.de/en/

- English language proof: TOEFL ITP (paper-based English language test), 60€, responsible person: Mr. Scott Simpson: scott.simpson@uni-flensburg.de



https://www.uni-flensburg.de/en/international/languages/language-center/language-certificates-and-exams/english/toefl-itp

- or duolingo test

02| Prepare: language

- Language of Instruction: Spanish/French: Take the online placement test, send the results to Alberto Román Robles (Spanish) and Dr. Andriatiana Ranjakasoa-Block (French), and schedule an appointment for a brief oral test. A certificate will then be issued.
  https://www.uni-flensburg.de/en/international/going-abroad/step-2-apply#c144187
- or DELE/DELF

02| Prepare: visa and vaccination

- **Check visa regulations or requirements based on your individual status for the time abroad (destination) and also the regulations which apply once you come back to Europa-Universität Flensburg (consider special regulations applying to e.g. refugee background, specific scholarship visa); register in time (have the deadlines in mind)**

- Already ask the embassy of the country you would like to go about how to get a visa with *your* status

- Check the vaccinations if required

02| Prepare: financing



Step 3: Prepare

Listen

Are you planning a student exchange under special circumstances? Want to travel sustainably? Interesting in finding funding for your stay overseas? Discover the options - and gear up for your great adventure!

Studying abroad under special circumstances

Students with disabilities, chronic illnesses, or children often face unique challenges when planning a mobility abroad. If that's you, drop by our office hours! We're here to help you overcome these hurdles and inform you about special funding and support opportunities. And if you're a first-generation college student or are currently employed, there are support options tailored to you.

02| Prepare: financing

- ‚Auslandsbafög', student financial aid; This includes people with a permanent right of residence under the Freedom of Movement Act/EU, a permanent residence permit or a settlement permit. The following applies specifically to refugees: They can apply for BAföG as recognised persons entitled to asylum, recognised refugees under the Geneva Refugee Convention or persons entitled to subsidiary protection.

- DAAD (Annual scholarship)

- Student loans

- In Europe: Erasmus+

- PROMOS and Erasmus+ also for stays outside Europe

03| Prepare: Erasmus+ grant



https://www.uni-flensburg.de/international/internationale-programme-und-projekte/erasmus#c133497

- European Mobility programme
- For mobility to **partner universities** with which an **Erasmus+ contract** exists
- Can be combined with BAföG for study abroad (may be credited)
- If you are accepted to a partner university in an EU country, Turkey, Norway, or the UK, you will automatically receive an Erasmus+ grant.
- If you are accepted to a partner university in another country, you will not automatically receive Erasmus+ funding. If the EUF has an Erasmus+ partnership with your partner university, you can apply for Erasmus+ funding in February 2027. Notifications of funding approval or denial will be sent out a few weeks later

03| Prepare: Erasmus+ Grant

Zusammensetzung der Erasmus+ Förderung		
Grant amount (varies by country)	540-700 Euro/month	
Top-Up (if applicable)	250 Euro/month	• Students with disabilities (with a degree of disability of 20 or higher, or with additional financial needs abroad) • Students with a chronic illness (with additional financial needs abroad) • Students with children (who bring their child/children with them for the entire duration of their stay abroad) • First-generation university students (students from non-academic family backgrounds) • Working students (earning between €450 and €850 per month in the 12 months prior to the start of the mobility; employment cannot be continued during the stay abroad)
Travel expense allowance	28-1.735 Euro one-time allowance	based on one-way distance/means of travel
Travel days (varies by country)	18-31,66 Euro/day	2 travel days; up to 6 travel days for “Green Travel,” if applicable

03| Prepare: Erasmus+ Grant

- The Erasmus grant may not cover all costs
- Duration of funding will not be known until after acceptance of the offer
- Requirement: Relocation to the host country
- The exact conditions for receiving top-ups are listed in the document ‚Declaration on honour' which will be sent to you with the place offer https://www.uni-flensburg.de/en/international/international-programs-and-projects/erasmus
- Additional financial support for inclusive mobility, if necessary

You are entering into a contract and must submit all Erasmus+ documents by the deadline!

Non-European destinations: PROMOS and Erasmus+

PROMOS

- Programme to Increase Student Mobility (DAAD & BMBF)
- For stays to **non-European Countries**
- Scholarships can be awarded for a period of 2-4 months
- Different funding amounts depending on the destination country (€350/450/550 per month)
- Aid application possible

Erasmus+ in non-European countries

- 700€/month + travel allowance (depending on the distance)+ travel days
- Institutional agreement

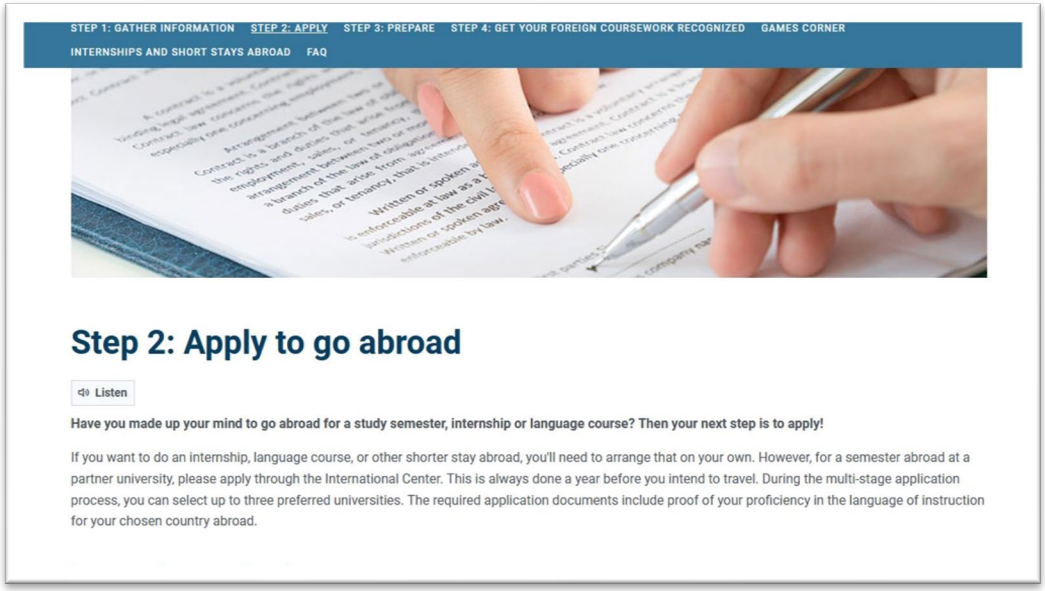
- Application: online from 09/02 - 18/02/2027

02| Prepare

The destination is up to you, but…

- Please consider that Erasmus+ is only paid by a fixed monthly rate and that the financial details will only be known in February 2027
- Please consider that living costs vary according to the destination (e.g. living costs in Norway are very high, in Poland lower)
- Please inform yourself about the legal possibility to work abroad (e.g. does your visa status allow it)

Thus, make sure that your financial situation fits your choice!



https://www.uni-flensburg.de/en/international/going-abroad/step-2-apply

03| Apply

Two step procedure:
1.Application to the International Office of EUF
2.Application to the partner university

1. Application to the International Office of EUF
   - **one** application period at the International Office for a place at a partner university in Autumn 2027/28 or Spring 2028: 15/12/2026 – 15/01/2027
   - In the first week of February, you will receive an official offer of a place, which you must accept or decline by 9th February, 2027.
   - From March on, we are going to nominate you at your partner university.

2. March-June: Application to your partner university

03| Apply

Application portal on our website

Please upload:

- Chosen partner universities (up to three)
- Proof of language skills
- Transcript of Records (unstamped), Bachelor Diploma
- CV

You have to answer questions directly in the portal.

Learning Agreement before you leave!

04| Get your foreign coursework recognized



B.A. EUROPEAN CULTURES AND SOCIETY B.A. SOCIAL SCIENCES SOCIAL AND POLITICAL CHANGE M.A. EUROPEAN STUDIES

✓ Recognition of Foreign Coursework

Listen

Transferring foreign course credits to EUF

EUF wants all students to have a successful semester abroad. Follow the links below to learn everything you need to know about getting your foreign coursework recognized at Europa-Universität Flensburg - including deadlines, contact persons and required forms. Be sure to check the recognition requirements and processes for your specific degree program at EUF.

For information about degree programs other than those listed here, please switch to the German version of this page.

B.A. EUROPEAN CULTURES AND SOCIETY M.A. EUROPEAN STUDIES B.A. SOCIAL SCIENCES SOCIAL AND POLITICAL CHANGE

https://www.uni-flensburg.de/en/international/going-abroad/step-4-get-your-foreign-coursework-recognized

04| Get your foreign coursework recognized

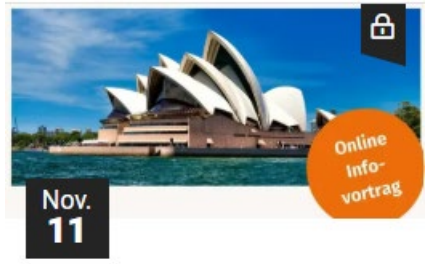
- Does the partner university offer a similar course? (independent online research/advice on your degree programme)
- What has been recognised so far? Go through the list of recognised credits for your degree programme
- Submit a provisional application for recognition
- Recognition is guaranteed for Erasmus+ placements through the Learning Agreement (the document is drawn up before departure, and subsequent changes are possible)
- Contact person: **study coordinator** (not: International Center)

https://www.uni-flensburg.de/international/ins-ausland-gehen/schritt-4-leistungen-anerkennen-lassen
https://www.uni-flensburg.de/en/international/going-abroad/step-4-get-your-foreign-coursework-recognized

05| Further options: Freemoving

Going abroad on your own as a freemover

- Tuition fees?
- Check application requirements and deadlines
- Language proofs – which ones?
- Clarify recognition before you leave (with study coordinator)
- Institutes that support you: Asia Exchange, Ranke-Heinemann-Institut, GOstralia!GOmerica!, College Contact, World of Students
- AuslandsBAfög! Covers the tuition costs up to 5.600€ and travel costs



05| Further options: Internship



- As long as you are matriculated as a student at EUF
- Pay attention to minimal time to stay abroad and pay attention to deadlines
- Financing through Erasmus+ possible, if compulsory internshp
- Browse for further information at our webpage

https://www.daad.de/de/im-ausland-studieren-forschen-lehren/praktika-im-ausland/



05| Further options: Short-term stays

Summer/Winter Schools

- Infos & financing (partly via Erasmus+)
- Call for tenders:
  https://www.uni-flensburg.de/international
  https://www.summerschoolsineurope.eu



Erasmus+ Blended Intensive Programmes (BIPs)

- Erasmus+ stipend for 5 days
- Infos & application
- Call for application:
  https://www.uni-flensburg.de/international



05| Further options

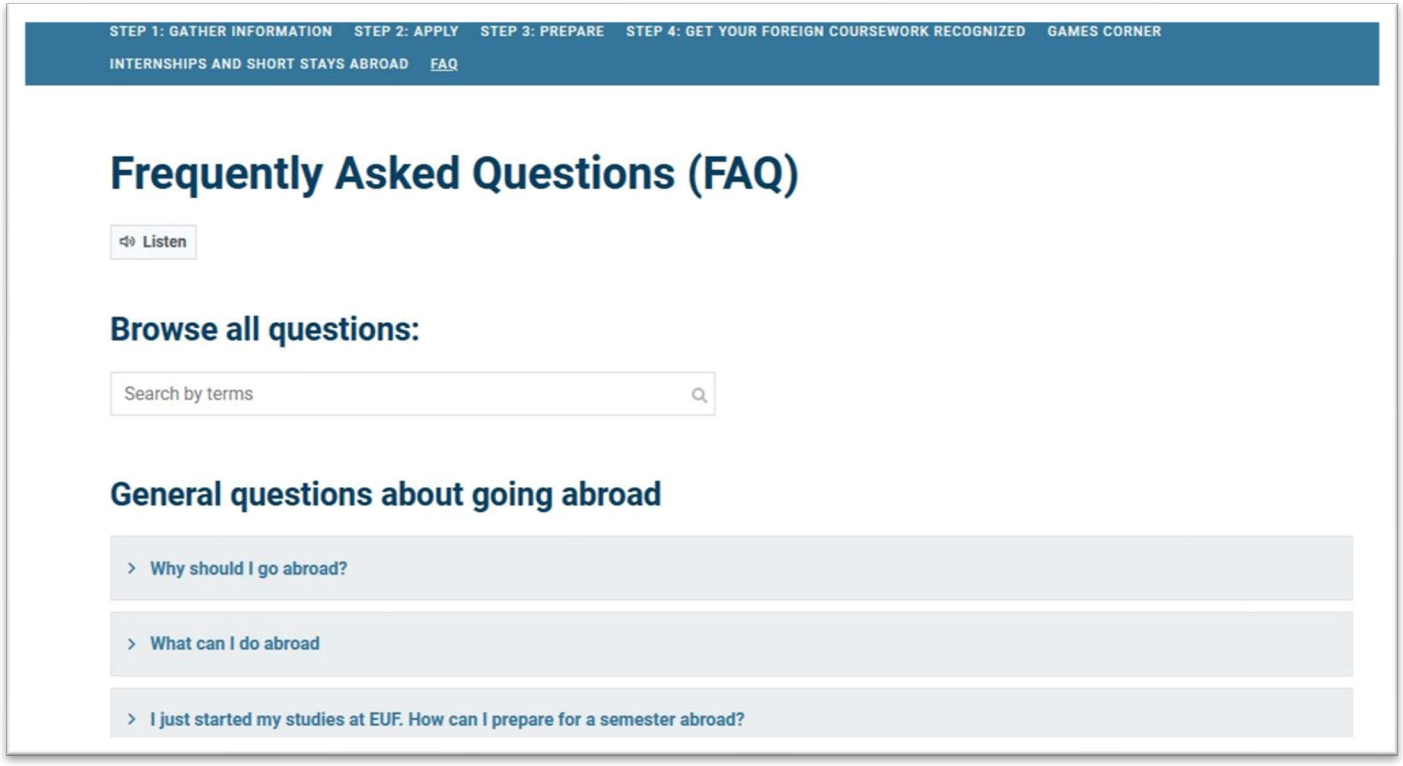
EMERGE Internship Opportunities with Erasmus+ Funding Guarantee (as long as you are matriculated)

- Gain practical experience at a partner institution of the European University Alliance EMERGE
- in the fields of business, associations, NGOs, schools, and more
- A wide range of opportunities for various degree programs: https://www.uni-flensburg.de?60516

EMERGE Fellowships with Erasmus+ Funding Guarantee

- In preparation for your bachelor's or master's thesis, or during the writing process, at a partner institution of the European University Alliance EMERGE
- a wide range of opportunities for various degree programmes: https://www.uni-flensburg.de?61679

06| Further infos and questions



06| I have questions…

- On general issues: hiwi-outgoing@uni-flensburg.de
- On application procedure, partner universities, Erasmus+ documents, PROMOS: outgoing@uni-flensburg.de
- Course selection and recognition of credits: study coordinator
- English certificate: scott.simpson@uni-flensburg.de

06| Safety abroad

Please keep yourself informed on an ongoing basis about the security situation (including the weather forecast) in your destination country.

Our recommendations:

- Check your vaccination and insurance cover.
- Subscribe to the Federal Foreign Office's newsletter or use the 'Sicher reisen' app. Register with the crisis preparedness list (ELEFAND).
- Check in advance with the authorities or embassy of your destination country regarding the current entry requirements (in addition to a visa, if applicable) and with airlines and rail operators regarding their terms and conditions of carriage.
- Make a note of the telephone number and emergency contact number of the nearest German diplomatic mission abroad.
- Observe visa regulations (including for your return to Germany).

Europa macht Schule

Wir bringen Europa und die Welt ins Klassenzimmer

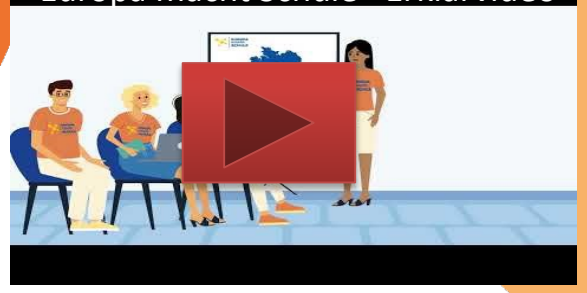
Wie können Sie sich einbringen? Werden Sie Teil des Standortteams!

- Gemeinsam Projekte organisieren, bei denen internationale Austauschstudierende ihre Herkunftsländer in Schulklassen vorstellen.
- Im Team die Welt in die Klassenzimmer in Flensburg und Umgebung bringen und damit einen interkulturellen Dialog auf Augenhöhe fördern!

Warum mitmachen?

- Sinnstiftendes Engagement für gelebte Internationalisierung
- Gestaltung eigener Projekte im Bildungsbereich
- Austausch mit Studierenden, Schulen und einem bundesweiten Netzwerk
    - Für alle Studiengänge geeignet

Europa macht Schule– Erklärvideo



KONTAKT

www.europamachtschule.de

E-Mail: info@europamachtschule.de

Anmelden und mitmachen!

Link: Anmeldung

DAAD Deutscher Akademischer Austauschdienst German Academic Exchange Service

GEFÖRDERT VOM Bundesministerium für Bildung und Forschung

Europa-Universität Flensburg

Contact person:
Dr. Kathrin Wild, HEL 036
outgoing@uni-flensburg.de
(Please, always indicate your study programme)

Office hour: Wednesdays, 10:00 -11:00 a.m. (also available via Webex)

https://www.uni-flensburg.de/international/ins-ausland-gehen