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## Selection procedure

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The application and selection process is organised and carried out by the Europa-Universität Flensburg. Applicants complete the online form in full and upload the required documents. Please refer to the FAQs to find out which proofs are required.

As soon as the application deadline has expired, the scholarship commission will decide on the scholarship holders to be selected on the basis of the applications received in due time and taking into account the number of sponsorships and - as far as possible - the desired specialist disciplines or study programmes (see §1, Paragraph 3 of the scholarship guidelines).

If special (e.g. organisational) circumstances make it necessary, the decision on awarding the scholarship can be made retroactively. In any case, the following application and selection criteria are used:

### Average grade

- a) Applicants for a Bachelor's program and Bachelor's students in the first semester: 100% consideration of the average grade of the university entrance qualification.
- b) Bachelor students in the 2nd semester: Consideration of the average grade of the university entrance qualification at 80% and the average grade of the so far achieved study and examination achievements at 20%.
- c) Bachelor students in the 3rd semester: Consideration of the average grade of the university entrance qualification at 65% and the average grade of the so far achieved study and examination achievements at 35%.
- d) Bachelor students in the 4th semester: Consideration of the average grade of the university entrance qualification at 50% and the average grade of the so far achieved study and examination achievements at 50%.
- e) Bachelor students in the 5th semester: Consideration of the average grade of the university entrance qualification at 35% and the average grade of the so far achieved study and examination achievements at 65%.
- f) Bachelor students in the 6th semester: Consideration of the average grade of the university entrance qualification at 20% and the average grade of the so far achieved study and examination achievements at 80%.
- g) Bachelor students in a higher semester: 100% consideration of the average grade of the previous study and examination achievements.

In cases b) to g) at least 15 ECTS must have been completed per Semester.

- a) Applicants for a Master's program and Master's students in the first semester: 100% consideration of the final grade of the Bachelor's program, which is a prerequisite for admission to the Master's program.
- b) Master's students in the 2nd semester: 75% of the final grade of the Bachelor's program, which is a prerequisite for admission to the Master's program, and 25% of the average grade of the so far completed study and examination Achievements.
- c) Master's students in the 3rd semester: 50% of the final grade of the Bachelor's program, which is a prerequisite for admission to the Master's program, and 50% of the average grade of the so far completed study and examination Achievements.
- d) Master's students in the 4th semester: 25% of the final grade of the Bachelor's program, which is a prerequisite for admission to the Master's program, and 75% of the average grade of the so far completed study and examination Achievements.

e) Master students in a higher semester: 100% consideration of the average grade of the so far achieved study and examination achievements.

In cases b) to e) at least 15 ECTS must have been completed per Semester.

## Special study-related achievements and voluntary activities

Your calculated average grade can be upgraded if there is appropriate evidence, namely

- » upon proof of special study-related achievements in Germany (see §3, para. 2, no. 2a of the scholarship guidelines) up to 0.1 Bonus points
- » upon proof of special study-related achievements abroad (see §3, para. 2, no. 2a of the scholarship guidelines) by up to 0.2 Bonus points
- » upon proof of special voluntary activities (see §3, Paragraph 2, No. 2b of the scholarship guidelines) by up to 0.1 bonus points

### What are study-related achievements?

Special study-related (preparatory or study-accompanying) achievements include successful participation in study-related programmes (e.g. the "Programme for the Preparation and Integration of Fugitives" (ProRef)), study visits to foreign **universities**, internships or study-related activities (e.g. as a student assistant), completed vocational training or professional activities and/or special successes (e.g. prizes and scholarships), insofar as these are relevant to the studies.

### What are voluntary activities?

Voluntary activities include regular participation in social, political or religious organisations, institutions, groups or bodies within or outside the **university** over a period of at least six months. In doing so, the organisations, institutions, groups or bodies must commit themselves to the free democratic basic order of the Federal Republic of Germany (in accordance with the Basic Law, Art. 21, para. 2).

## Special challenges

Your calculated average may be revalued, namely

- » 0.2 points each for proof of special personal challenges (see §3, Paragraph 2, No. 3a of the scholarship guidelines)
- » 0.2 points in each case or - in the case of a single parent - 0.3 points in the case of proof of special family challenges (see §3, Paragraph 2, No. 3 b of the scholarship Guidelines)
- » 0.2 points or - in the case of social hardship - 0.3 points for proof of special economic challenges (see §3, Para. 2, No. 3c of the scholarship Guidelines)

### What are the personal challenges?

Personal challenges include disabilities, chronic illnesses and/or breaks in one's own educational biography (e.g. a refugee background).

### What are family-related challenges?

Family-related challenges include caring for one's own child/children, especially as a single parent, caring for a close relative in need of care at least with care level 2 and/or a so-called "educationally disadvantaged" parental home (both parents without a school leaving certificate).

### What are economic challenges?

One of the particular economic challenges is economic need, especially in the form of social hardship. For detailed information, please refer to the scholarship guidelines under §4.

## Calculating the total value for your application

The basis for determining the total value with which you apply for a Deutschlandstipendium is the base value resulting from the calculation of your average grade. In the case of relevant proof, the above criteria are applied, i.e. subtracted from the base value, resulting in the total value of your application.

In this way, a ranking list is created according to which the scholarships can then be awarded.

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