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## Before arrival (Visa)

» Listen

International students wishing to enter the Federal Republic of Germany require an entry visa for educational purposes (or student entry visa), issued by a diplomatic representation of the Federal Republic of Germany (embassy or consulate) in the student's country of origin. <https://www.germany-visa.org/student-visa/>. This regulation

does not apply to applicants from EU countries. Prospective students should inquire in detail at an early stage about the visa requirements and should not enter Germany with a tourist visa. A tourist visa cannot retrospectively be converted into a student entry visa or residence permit for educational purposes.

Documents required:

1. Valid passport
2. Proof of [health insurance cover](#)
3. Proof of sufficient funds (minimum 853 € per month)
4. Notification of admission/ letter of acceptance from the German university
5. Visa application documents

### Proof of Sufficient Funds

New regulations require of all international students, EXCEPT EU CITIZENS, proof of sufficient funds to the sum of 853 € per month. This can be supplied in one of these forms:

1. A grant/stipend letter of confirmation
2. A formal obligation letter of the person who finances your studies, a so-called "Verpflichtungserklärung", which can be obtained from the German embassies at home.
3. A [blocked bank account](#) with at least 853 €/ per month for a single person (Example: 6 Months at 853 €, total 5118 €, 1 year =10.236€)
4. A bank guarantee for 853 € per month (single person) for at least 12 months (depending on your length of stay)

### Contact:

[Immigration Office](#)

Immigration Office - Einwanderungsbüro

Town hall ground floor



Tel.: +49 461 805 2776

Fax: +49 461 805 2775

[incoming@uni-flensburg.de](mailto:incoming@uni-flensburg.de)

[Helsinki](#) - HEL 033

Rathausplatz 1

24937 Flensburg

#### Opening hours - Immigration Office

Monday / only by appointment

Tuesday / only by appointment

Wednesday / only by appointment

Thursday 07.30 - 12.00 o'clock

14.00 - 17.30 o'clock

Friday closed

Appointments can be made by telephone at 85-2000, by e-mail at [einwanderungsbuero@flensburg.de](mailto:einwanderungsbuero@flensburg.de) or in person at the Immigration Office at the following times:

Mondays between 13.00 and 16.30 hrs

Tuesdays and Wednesdays between 8.30 am and 12.00 pm.

#### After arrival - Electronic Resident Permit (eAT)

Non-EU students must register at the Foreigners' Office (*Ausländerbehörde*) within 7 days of their arrival to obtain an [electronic residence permit \(eAT\)](#). The residence permit costs 110 € (an extension costs 93 €). The entire application process may take up to 2 months. The eAT is issued in credit-card format incorporating a number of electronic functions. It contains a contactless chip carrying personal data, biometric characteristics (photo; two fingerprints from individuals aged 6 or over) and any additional provisions pertaining to the cardholder. It also contains electronic proof of identity and offers an electronic signature function.

To apply for a residence permit, you must bring [ALL REQUIREMENTS](#) with you

EU students must register only in the city hall (*Bürgerbüro*).

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GEGEN FREMDEN-  
FEINDLICHKEIT**